

# 21

## Statement of first directors and secretary and intended situation of registered office

This form should be completed in black

Company name (in full)

<input type="checkbox"/> CN	_____	for official use	<input type="checkbox"/>
_____			
_____			

Registered office of the company on incorporation

<input type="checkbox"/> RO	_____
Post Town	_____
County/Region	_____
Postcode	_____

If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'x' in the box opposite and give the agents name and address

Name	_____
<input type="checkbox"/> RA	_____
_____	
Post Town	_____
County/Region	_____
Postcode	_____

Number of continuation sheets attached

To whom should Companies Registry direct any queries about the information shown on this form?

_____	
_____	
Telephone	_____
Postcode	_____
Extension	_____

## Company Secretary

Name

\*Style/Title

Forenames

Surname

\*Honours etc

Previous forenames

Previous surname

Address

Use residential address must be given. In the case of a corporation, give the registered or principal office address.

CS

AD

Post town

County/Region

Postcode

Country

I consent to act as secretary of the company named on page 1

**Consent signature**

Signed

Date

## Directors

Please list directors in alphabetical order.

Name

\*Style/Title

Forenames

Surname

\*Honours etc

Previous forenames

Previous surname

Address

Use residential address must be given. In the case of a corporation, give the registered or principal office address.

CD

AD

Post town

County/Region

Postcode

Country

Date of birth

DO

Nationality

AD

Business occupation

OC

Other directorships

OD

\*Voluntary details

I consent to act as director of the company named on page 1

**Consent signature**

Signed

Date



## Notes

1. If the spaces on Page 2 are insufficient the names and particulars can be entered on photocopies of page 2.

2. 'Director' includes any person who occupies the position of a director, by whatever name called.

3. For an individual, his present Christian name(s) and surname must be given, together with any previous Christian names) or surname(s).

'Christian name' includes a forename. In the case of a peer or person usually known by a title different from his surname, 'surname' means that title. In the case of a corporation, its corporate name must be given.

A previous Christian name or surname need not be given if:-

- (a) in the case of a married woman, it was a name by which she was known before her marriage; or
- (b) it was changed or ceased to be used at least 20 years ago, or before the person who previously used it reached the age of 18; or
- (c) in the case of a peer or a person usually known by a British title different from this surname, it was a name by which he was known before he adopted the title or succeeded to it.

4. The names must be given of all bodies corporate incorporated in Northern Ireland of which the director is also a director, or has been a director at any time during the preceding five years.

However, a present or past directorship need not be disclosed if it is, or has been, held in a body corporate which, through- out that directorship, has been:-

- (a) a dormant company (which is a company which has had no transactions required to be entered in the company's accounting records, except any which may have arisen from the taking of shares in the company by a subscriber to the memorandum as such);
- (b) a body corporate of which the company making the return was a wholly-owned subsidiary;
- (c) a wholly-owned subsidiary of the company making the return; or
- (d) a wholly-owned subsidiary of a body corporate of which the company making the return was also a wholly-owned subsidiary.

5. Dates of birth must be given for all directors.